

**MEETING TO BE
LIVE STREAMED AT
www.youtube.com/channel/UC8i0yw7Ihozymgo4N68jJdg/live**

**AGENDA FOR A BUSINESS SESSION MEETING
OF THE TOWNSHIP COUNCIL OF WEST WINDSOR TOWNSHIP
WEST WINDSOR MUNICIPAL BUILDING
271 CLARKSVILLE ROAD
TO THE EXTENT KNOWN**

June 22, 2026

7:00 p.m.

1. Call to Order
2. Roll Call
3. Statement of Adequate Notice – January 23, 2026 to The Times and the Princeton Packet, filed with the Municipal Clerk and posted at the Municipal Building and on the Township web-site.
4. Salute to the Flag
5. Ceremonial Matters and/or Topics for Priority Consideration
 - Recognition of West Windsor State Finalist in the 2026 Louis Bay 2nd Future Municipal Leader Scholarship Competition
6. Public Comment: (30 minutes comment period; 3-minute limit per person)
7. Administration Comments
8. Council Member Comments
9. Chair/Clerk Comments
10. Public Hearings
11. Consent Agenda
 - A. Resolutions
 - B. Minutes

May 26, 2026, Business Session – As Amended
 - C. Bills & Claims
12. Items Removed from Consent Agenda

13. Recommendations from Administration and Council/Clerk

- 2026-R126 Approving the Refund of the Application Fee for 1 Temporary Food Establishment License to Black Swan Cottage Bakery in the Amount of \$15.00
- 2026-R127 Authorizing the Business Administrator to Purchase Annual Renewal of the Intellishift GPS Vehicle Tracking Licensing from SHI International Through New Jersey Cooperative Purchasing Alliance Contract #CK04, Subcontract 24-38 with the County of Bergen - \$11,890.79
- 2026-R128 Authorizing the Business Administrator to Purchase One (1) Crestline CCL 150 Type 1 Ambulance Mounted on a 2025 Ford F-350 Chassis from First Priority Emergency Vehicles DBA First Priority Group Through the Houston Galveston Area Council, H-GACBuy Contract No. AM10-23 - \$341,908.00
- 2026-R129 Authorizing the Mayor and Clerk to Execute a Contract with SDW Construction, Inc. for the Canal Pointe Boulevard Retaining Wall Reconstruction Project - \$131,035.00
- 2026-R130 Authorizing the Mayor and Clerk to Execute a Professional Services Agreement with Van Cleef Engineering Associates for Professional Engineering Services for Construction Administration and Construction Inspection for the Canal Pointe Boulevard Retaining Wall Reconstruction Project - \$10,593.00
- 2026-R131 Authorizing the Mayor and Clerk to Execute a Contract with Sunset Creations Inc., for the 2026 Public Land Maintenance Street Tree Maintenance and Replacement - \$43,050.00
- 2026-R132 Authorizing the Business Administrator to Dispose of Surplus Personal Property No Longer Required for Public Use Through Online Auction Using GovDeals, Inc., an Authorized Vendor through Sourcewell Cooperative Purchasing Contract #114224-GDI
- 2026-R133 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the BIKE-2027-Edinburg Rd Bikeway Connector-00018 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2026-R134 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the TV-2027-Lower Vaughn Commuter Lot Picnic Grove 00017 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System

- 2026-R135 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the MA-2027-North Post Road Repaving 2027 (2 Sections) 00450 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2026-R136 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the MA-2027-South Post Road Resurfacing-00438 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2026-R137 Approval to Submit a Grant Application to the New Jersey Department of Transportation for the SST-2027-Wallace Road Sidewalk Reconstruction 00042 Project and Authorizing the Mayor and Clerk to Execute the Electronic Grant Agreement Through the PMRS System
- 2026-R138 Authorizing the Appointment of Lili Xia to Fill the Unexpired Term as Member of the Shade Tree Commission with a Term to Expire on January 14, 2029

14. Introduction of Ordinances

- 2026-14 CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AND OTHER RELATED EXPENSES IN OR FOR THE TOWNSHIP OF WEST WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF \$465,000.00

Public Hearing: July 13, 2026

- 2026-15 BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$12,881,234 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$11,613,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Public Hearing: July 13, 2026

- 16 Additional Public Comment (15 minutes comment period; three-minute limit per person)
- 17. Council Reports/Discussion/New Business
- 18. Administration Updates
- 19. Closed Session
- 20. Adjournment

REQUEST FOR COUNCIL ACTION

Date of Request: 06/05/2026

Initiated By: Nikita Brancato Division/Department: Health

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Refund of \$15.00 for overcharged permit fee for a temporary food license application.

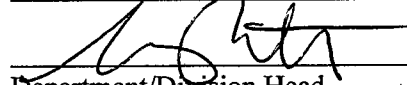
SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW


Department/Division Head

6/8/26
Date

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid 06/16/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-R126

Council Action Taken:

RESOLUTION

WHEREAS, Nikita Brancato, Manager of Environmental Health Services, has certified Black Swan Cottage Bakery (Applicant) has paid \$80.00 for application fees for 1 temporary food establishment license; and

WHEREAS, the Applicant has requested a refund of said license fee was that was overcharged by \$15.00 based on the event applied for; and

WHEREAS, the Applicant is entitled to a refund of \$15.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of West Windsor that the following refund be made:

<u>Applicant</u>	<u>Refund</u>
Black Swan Cottage Bakery 1123F Hemlock St Joint Base MDL, NJ 08640	\$15.00

BE IT FURTHER RESOLVED, John V. Mauder, Township Treasurer, is hereby authorized to release a refund of \$15.00 to Black Swan Cottage Bakery.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 8, 2026

Initiated By: Brian E. Aronson **Division/Department:** Buildings & Grounds/Admin.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Resolution authorizing the Township of West Windsor to enter into a contract with SHI International Corporation to procure 2026 Intellishift GPS Vehicle Tracking Licensing as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen.

SOURCE OF FUNDING:

Administration Technology/Computer Services	105 04 268	\$11,890.79
---	------------	-------------

CONTRACT AMOUNT: Increase of \$11,890.79

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Certification of Funds
SHI International Price Quotes
County of Bergen Contract BC-BID- 24-26 Related Documents

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

	<u>6-8-2026</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: JUNE 22, 2026

By:  06/16/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 **Ordinance #** _____ **Resolution #** 2026-R127

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and
- WHEREAS, the Township of West Windsor has the need on a timely basis to purchase technological goods or services utilizing State contracts; and
- WHEREAS, the Township needs to purchase an annual renewal of the Intellishift GPS Vehicle Tracking licensing from SHI International Corp. as an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) through the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen in the amount of \$11,890.79; and
- WHEREAS, as of June 22, 2026 the Township's total aggregate spending with SHI International Corp. an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) through the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen was as follows:

Purchase Order No.	65146	\$ 9,204.85
Purchase Order No.	65448	\$ 290.09
Resolution No.	2026-R049	\$ 108,018.04
Purchase Order No.	65868	\$ 6,608.52
Resolution No.	2026-R073	\$ 124,121.50
Resolution No.	2026-R100	\$ 20,000.00
Resolution No.	2026-R101	\$ 19,452.81
Resolution No.	2026-R114	\$ 63,192.15
		\$ 350,887.96

- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Administration Technology/Computer Services	105 04 268	\$11,890.79
---	------------	-------------

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase the above from SHI International Corp. an Authorized Vendor of Computer Equipment & Peripherals (2024-2026) under the New Jersey Cooperative Purchasing Alliance Contract CK04, Subcontract 24-38 with the County of Bergen for a total not to exceed of \$ 362,778.75.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: 6/1/2026

Initiated By: Timothy M. Lynch

Division/Department: Fire & Emergency Services

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Approval of a resolution authorizing the Township to purchase a new 2025 Crestline Ambulance CCL150 Type 1 through the Houston Galveston Area Council (HGAC) Purchasing Consortium.

SOURCE OF FUNDING:

N/A

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution
Memo
HGAC Quote
Specification
Certification of Funds
Legal Advertisement

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

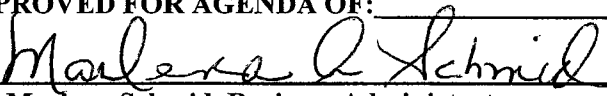


Department/Division Head

6/1/2026

Date

APPROVED FOR AGENDA OF: _____

By:  06/16/2026

Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 **Ordinance #** _____ **Resolution #** 2026-R128

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor needs to purchase a New Crestline CCL 150 Type I Ambulance mounted on a 2025 Ford F-350 4x4 Chassis for the Division of Fire and Emergency Services; and
- WHEREAS, the Township of West Windsor participates in the Houston-Galveston Area Council (HGA-C) Cooperative Purchasing Program that assist local governments in reducing procurement costs pursuant to N.J.S.A. 52:34-6.2(b)(3); and
- WHEREAS, First Priority Emergency Vehicles DBA First Priority Group, 2444 Ridgeway Blvd., Bldg., 500, Manchester, NJ 08759 is an Authorized Vendor through HGA-C Contract No. AM10-23 and has provided a proposal submitted in response to the HGA-C competitive and sealed bid. The total cost of the vehicle is \$341,908.00 per the HGACBuy Contract Pricing Worksheet, Contract No: AM10-23 dated April 27, 2026 and Crestline Specification Summary, and First Priority Emergency Vehicles Proposal NO: 1604 attached to this Resolution; and
- WHEREAS, the Township of West Windsor advertised the “Intent to Purchase Under a National Cooperative Purchasing Agreement” on the Township Web-site for a ten (10) day comment period and no comments were received; and
- WHEREAS, the Chief Financial Officer has certified the availability of funds in the following account:

Fire & Emergency Services
Acquisition of Vehicle - 405-2022-08-022 - \$341,908.00

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor authorizes Marlena A. Schmid, Business Administrator to purchase a New Crestline CCL 150 Type I Ambulance mounted on a 2025 Ford F-350 4x4 Chassis from First Priority Emergency Vehicles DBA First Priority Group, 2444 Ridgeway Blvd., Bldg., 500, Manchester, NJ 08759 through HGACBuy Contract No: AM10-23 for a total cost not to exceed \$341,908.00.

BE IT FURTHER RESOLVED, any requests for amendment or alteration to the specification or contract must be submitted to Timothy Lynch, Chief, Division of Fire & Emergency Services for review and processing.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: May 29, 2026

Initiated By: John Taylor Department of Comm. Dev./Engineering

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the awarding of a contract for the Reconstruction of Retaining Wall, Canal Pointe Boulevard to SDW Construction, Inc. of Morganville, New Jersey. The work under this contract includes but is not limited to, reconstruction of a retaining wall, installation of drainage pipe behind the new wall, removal & replacement of concrete curb and sidewalk, and removal & replacement of landscaping material disturbed by the project work. Eight (8) bids were received for this project and the Engineer is recommending that this contract be awarded to the lowest responsible and responsive bidder, SDW Construction, Inc. of Morganville, New Jersey.

SOURCE OF FUNDING:

Traffic Safety Improv. Hazard Mitigation	405-2012-08 006	\$131,035.00
Account Title	Account Number	Amount

CONTRACT AMOUNT: \$131,035.00

CONTRACT LENGTH: Thirty (30) calendar days from Notice to Proceed

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Public Works Registration
Engineer's Memorandum	Affirmative Action Contract
Certification of Funds	Business Registration Certification
Agreement	Certificate of Employee Information Report
Affidavit of Compliance	Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

<u>James Gonz</u>	<u>6/8/26</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena R Schmid 06/16/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-R129

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has determined it needs to repair a collapsed retaining wall on the west side of Canal Pointe Boulevard located at a New Jersey Transit Bus Stop; and

WHEREAS, said contract was put out to public bid and the following bids were received and opened on Tuesday, May 19, 2026; and

WHEREAS, the Township has received eight (8) bids from the following bidders:

No.	Company	Bid Price
1	SDW Construction, Inc.	\$131,035.00
2	Capela Construction, Inc.	\$141,005.00
3	Seacoast Construction, Inc.	\$149,961.11
4	Robbie Lane Enterprises	\$170,065.00
5	Berto Construction	\$180,040.00
6	Rudna Construction Inc.	\$199,556.80
7	Velu Restoration Corp.	\$261,899.99
8	TC Landscape Construction	\$282,558.00

WHEREAS, the Township Engineering staff have reviewed the bids and determined that SDW Construction, Inc. submitted the lowest responsible and responsive bid; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

<u>Traffic Safety Improv. Hazard Mitigation</u>	<u>405-2012-08 006</u>	<u>\$131,035.00</u>
Account Title	Account Number	Amount

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor award the Canal Point Boulevard Retaining Wall Reconstruction Project to SDW Construction, Inc., 251 Tennent Road, Morganville, New Jersey 07751, and authorizes the Mayor and Clerk to execute said contract.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 9, 2026

Initiated By: John Taylor Division/Department: Comm. Dev./Engineering

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a resolution authorizing execution of a professional services agreement with Van Cleef Engineering Associates to provide professional engineering services for the construction administration and construction inspection (CACI) for the Reconstruction of Canal Pointe Retaining Wall project. West Windsor Township solicited and received a proposal from this firm for this work. Van Cleef Engineering Associates completed the survey and design of this project and provided the most responsible and qualified fee proposal. The Township Engineer is recommending a contract be awarded to Van Cleef Engineering Associates.

SOURCE OF FUNDING:

<u>Roadway Improvements</u>	<u>405-2012-08 006</u>	<u>\$10,593.00</u>
Account Title	Account Number	Amount

CONTRACT AMOUNT: \$10,593.00

CONTRACT LENGTH: duration of construction project

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	Affirmative Action Contract	Proposal – Exhibit A
Political Contribution Disclosure	Certification of Funds	Business Entity Disclosure
Professional Services Agreement	Stockholder Disclosure	Engineer's Memorandum
Business Registration Certification	Certificate of Information Report	

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Kevin Gyl 6/9/2026
Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena Schmid 06/16/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-R130

Council Action Taken:

RESOLUTION

- WHEREAS, the Township of West Windsor has a need to acquire professional engineering services; and
- WHEREAS, Van Cleef Engineering Associates has submitted a proposal dated May 7, 2026 indicating they will provide professional engineering services for the construction administration and construction inspection (CACI) for the Reconstruction of Canal Pointe Retaining Wall project for \$10,593.00; and
- WHEREAS, the Township wishes to enter into a Professional Services Agreement with Van Cleef Engineering Associates for the aforesaid services; and
- WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds are available in the following account:

Roadway Improvements	405-2012-08 006	\$10,593.00
----------------------	-----------------	-------------

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of West Windsor as follows:

- (1) The Mayor and Clerk are hereby authorized to execute, on behalf of the Township, a Professional Services Agreement with Van Cleef Engineering Associates, with a performance period for the duration of the work to reconstruct the Canal Pointe retaining wall and all related improvements for an amount not to exceed \$10,593.00.
- (2) The Agreement so authorized shall require the Provider to provide professional engineering services pursuant to its proposal dated May 7, 2026. The contract may be awarded without competitive bidding as authorized by the Local Public Contracts Law pursuant to N.J.S.A. 40A:11-5(1)(a) because the services are professional in nature.
- (3) A notice of this action shall be published on the official Township website within ten (10) days of its passage in compliance with P.L. 2025, c. 72.
- (4) An executed copy of the Agreement between the Township and Van Cleef Engineering Associates and a copy of this Resolution shall be on file and available for public inspection in the office of the Township Clerk.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June 2026.

Allison D. Sheehan,
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 9, 2026

Initiated By: Alisa Stanislaw Department of Comm. Dev./Engineering

ACTION REQUESTED/EXECUTIVE SUMMARY:

Adoption of a resolution authorizing the awarding of a Contract for the 2026 Public Land Maintenance Street Tree Maintenance and Replacement with Sunset Creations Inc. The Work under this contract includes the furnishing of all labor, material, and equipment for specified maintenance of street trees in the Township. Two bids were received for this project and it is recommended that this contract be awarded to Sunset Creations Inc.

SOURCE OF FUNDING:

Preserve Open Space Development	405 2022 07 005	\$ 134.15
Preserve Open Space Development	405 2023 07 005	\$ 25,000.00
Preserve Open Space Development	405 2024 19 005	\$ 17,915.85
Account Title	Account Number	Amount

CONTRACT AMOUNT: \$ 43,050.00

CONTRACT LENGTH: Through December 31, 2026

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution	NJ Public Works Certificate
Engineer's Memorandum	Affirmative Action Contract
Certification of Funds	Business Registration Certification
Agreement	Certificate of Employee Information Report
Affidavit of Compliance	

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

<u>[Signature]</u>	<u>6/9/26</u>
Department/Division Head	Date

APPROVED FOR AGENDA OF: June 22, 2026

By: [Signature] 06/16/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-R131

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has determined the need for maintenance of Township-owned street trees; and

WHEREAS, said contracts were put out to public bid seeking bids for this annual project, including bids for two additional one-year renewal options, and said bids were opened on April 23, 2026; and

WHEREAS, the Township has received bids from the following bidders:

<u>No.</u>	<u>Company</u>	Total Base Bid <u>2026</u>	Total Base Bid <u>2027</u>	Total Base Bid <u>2028</u>
1	Sunset Creations Inc.	\$43,050.00	\$43,850.00	\$45,100.00
2	Hyperion Tree Service	\$126,040.00	\$129,880.00	\$132,280.00

WHEREAS, the Township staff has reviewed all bids and determined that the lowest, responsible and responsive bid, was submitted by and should be awarded to Sunset Creations Inc; and

WHEREAS, Certification of Funds has been received from the Chief Financial Officer and funds for said contract are available in the following accounts:

Preserve Open Space Development	405 2022 07 005	\$ 134.15
Preserve Open Space Development	405 2023 07 005	\$ 25,000.00
Preserve Open Space Development	405 2024 19 005	\$ 17,915.85

NOW, THEREFORE, BE IT RESOLVED the Township Council of the Township of West Windsor awards the contract for the 2026 Public Land Maintenance Street Tree Maintenance and Replacement Project to Sunset Creations Inc, 355 Route 601, Belle Mead, NJ 08502, and authorizes the Mayor and Clerk to execute said contract for a total amount not to exceed \$43,050.00

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: May 13, 2026

Initiated By: Anthony Esposito Division/Department: Department of Public Works

ACTION REQUESTED/ EXECUTIVE SUMMARY: The Township of West Windsor has identified the surplus properties listed in Schedule A that are no longer required for public use. To generate revenue for the township, we are seeking authorization to sell these items through the online auction platform provided by GovDeals, Inc., which can be accessed at www.govdeals.com. This initiative aims to efficiently dispose of surplus assets while contributing to the township's financial resources.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution

Schedule A (List of surplus property for online auction)

Ad

S:\AGENDA INBOX (file name) _____

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Department/Division Head

6/2/2026
Date

APPROVED FOR AGENDA OF: _____

By: Marlena Schmid
Marlena Schmid, Business Administrator

06/09/2026

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-RL32

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor, New Jersey owns certain personal property as identified in Schedule A attached hereto and incorporated herein that it no longer needs for public use and wants to sell its personal property by using an online auction marketplace; and

WHEREAS, a governing body by resolution may authorize by sealed bid or public auction the sale of its personal property not needed for public use to the highest bidder pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-36; and

WHEREAS, the Township desires to sell such surplus personal property in "as is" condition without any express or implied warranties; and

WHEREAS, the Township of West Windsor participates in Sourcewell, a national cooperative purchasing program, that assist local governments in reducing procurement costs pursuant to N.J.S.A. 52:34-6.2(b)(3); and

WHEREAS, GovDeals, Inc. is an Authorized Vendor through Sourcewell Cooperative Purchasing Contract #114224-GDI and its contract prices are: 1.) no cost of using its services to the Township; 2.) the Township receives 100% of each item sold; and 3.) after one year the Township receives 1.25% of total revenue generated from sale of; and

WHEREAS, a legal notice of "Intent to Purchase Under a National Cooperative Purchasing Agreement" was posted on the Township website for a ten (10) day comment period and no comments were received.

NOW, THEREFORE, BE IT RESOLVED, the Township Council of the Township of West Windsor, New Jersey hereby authorizes the sale of surplus personal property no longer needed for public use as indicated on Schedule A attached to this Resolution.

BE IT FURTHER RESOLVED, the Township's auction of surplus personal property shall be conducted through GovDeals, Inc. and the terms and conditions of the Agreement entered into with GovDeals, Inc. are recited above and available online at www.govdeals.com.

BE IT FURTHER RESOLVED, the sale of surplus personal property listed in Attachment A to be sold is in "as is" condition without any express or implied warranties.

BE IT FURTHER RESOLVED, the Township reserves the right to accept or reject any bid submitted.

BE IT FURTHER RESOLVED, the successful bidder shall be required to pay the full amount of the sale, execute a Hold Harmless and Indemnification Agreement concerning the use of said surplus personal property, and shall be required to plan for pick-up of sold personal property from the Township of West within ten (10) business days of the on-line auction.

BE IT FURTHER RESOLVED, the Business Administrator and/or Designee are authorized and directed to conduct a public Sale of surplus personal property by an online auction through GovDeals, Inc.

BE IT FURTHER RESOLVED, the Township Clerk shall publish a legal advertisement in the official newspaper and post a notice on the Township website in compliance with P.L.2025 c. 72 informing the public as to the nature of the personal property items being sold by an online auction and how to obtain more information about the Sale pursuant the Local Public Contracts Law N.J.S.A. 40A:11-36.

BE IT FURTHER RESOLVED, all other Township officials and employees are hereby authorized and directed to take all action necessary and appropriate to effectuate the terms of this Resolution.

Adopted: June 22, 2026

I hereby certify the Resolution was adopted by the West Windsor Council at their meeting on the 22th day of June 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: June 15, 2026

Initiated By: John B. Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Bikeway category for the BIKE-2027-Edinburg Rd Bikeway Connector-00018 Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2027 State budget for improvements associated with a multi-use path to connect Mercer Count Park East entrance to the reconstructed intersection of Old Trenton Road. The NJDOT requires municipalities to submit a resolution endorsing the application via the online system known as PMRS.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Frank Bz 6/17/26
Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena Q. Schmid 06/17/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-133

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has identified the need for bikeway improvements located between Old Trenton Road and Mercer County Park East; and

WHEREAS, the proposed improvements will consist of constructing a dedicated 8' wide multi-use path connecting the end of the existing bike lane on Edinburg Road, at Mercer County Park East entrance, with the intersection of Old Trenton Road.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the BIKE-2027-Edinburg Rd Bikeway Connector-00018 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "BIKE-2027-Edinburg Rd Bikeway Connector-00018" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Allison D. Sheehan

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 15, 2026

Initiated By: John B. Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Transit Village Aid category for the TV-2027-Lower Vaughn Commuter Lot Picnic Grove 00017 Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2027 State budget for improvements associated with construction of site improvements to the Lower Vaughn Drive Parking Lot at the Princeton Junction Train Station in coordination with the West Windsor Parking Authority, which manages the parking lot. These improvements will enhance the functionality of the parking lot for commuters. The NJDOT requires municipalities to submit a resolution endorsing the application via the online system known as PMRS.

SOURCE OF FUNDING: N/A

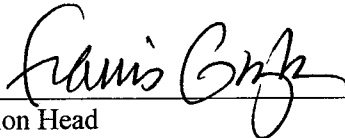
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

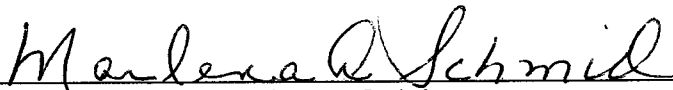
Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

 6/17/26

Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By:  06/17/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2626-134

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has identified the need for construction of site improvements to the Lower Vaughn Drive Parking Lot at the Princeton Junction Train Station; and

WHEREAS, the proposed improvements will consist of pedestrian improvements for an existing public transit parking lot including accessible walkways and ramps, lighting improvements, a commuter picnic grove with sun sail / awning, surveillance camera system, bicycle racks (discussed but not yet on plan), and informational signage (discussed but not yet on plan). There is no loss of parking spaces in creation of this upgraded space for commuters and the community. During summer months this project will enhance the use of the Lower Vaughn Parking Lot as a farmer's market on Saturday mornings which encourages community to access the Transit Village campus to provide educational outreach to the community about the more effective use of public rail transportation. The commuter picnic grove is located approximately 300 steps from the Princeton Junction Train Station platform, allowing for customers to access the grove and the farmer's market and bicycle parking. It is intended that this portion of the campus will become another focal point for commuters and the community to come together.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the TV-2027-Lower Vaughn Commuter Lot Picnic Grove 00017 Project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "TV-2027-Lower Vaughn Commuter Lot Picnic Grove 00017" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Allison D. Sheehan

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 15, 2026

Initiated By: John B. Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Municipal Aid category for the MA-2027-North Post Road Repaving 2027 (2 sections) 00450 Project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2027 State budget for improvements associated with reconstruction of 2 segments of North Post Road – one between Village Road West and 200' south of Clarksville Road and the other between 200' north of Clarksville Road and Municipal Drive / Courtney Drive. The NJDOT requires municipalities to submit a resolution endorsing the application via the online system known as PMRS.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Gylk 6/17/26
Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena A. Schmid
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-R135

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has identified the need for roadway improvements to portions of North Post Road; and

WHEREAS, the proposed improvements will consist of milling and pavement replacement, including some base course pavement reconstruction, striping and other pavement markings, and curb inlet replacements to bring the sections of roadway up to current standards.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the MA-2027-North Post Road Repaving 2027 (2 sections) 00450 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an Electronic grant application identified as "MA-2027-North Post Road Repaving 2027 (2 sections) 00450" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Allison D. Sheehan

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 15, 2026

Initiated By: John B. Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Municipal Aid category for the MA-2027-South Post Road Resurfacing-00438 project. West Windsor Township would like to submit an electronic State Aid Grant application for funding within the 2027 State budget for improvements associated with resurfacing of South Post Road between a point just south of Conover Road to the south side of the intersection of South Post Road with Village Road. The NJDOT requires municipalities to submit a resolution endorsing the application via the online system known as PMRS.

SOURCE OF FUNDING: N/A

CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

Francis Grogg 6/17/26
Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena A. Schmid 06/17/2026
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-12136

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has identified the need for roadway improvements to South Post Road from Conover Road to Village Road; and

WHEREAS, the proposed improvements will consist of milling and pavement replacement, including some base course pavement reconstruction, striping and other pavement markings to bring the sections of roadway up to current standards and include crosswalks and accessible sidewalk ramps as needed at intersecting roads.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the MA-2027-South Post Road Resurfacing-00438 project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an Electronic grant application identified as "MA-2027-South Post Road Resurfacing-00438" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Allison D. Sheehan

(Presiding Officer)
Hemant Marathe, Mayor

REQUEST FOR COUNCIL ACTION

Date of Request: June 15, 2026

Initiated By: John B. Taylor Division/Department: Engineering/Comm. Dev.

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Adoption of a Resolution giving approval to submit an electronic grant application and execute a grant agreement with the New Jersey Department of Transportation (NJDOT) under the Safe Streets to Transit Aid category for the SST-2027-Wallace Road Sidewalk Reconstruction 00042 Project. West Windsor Township submitted an electronic State Aid Grant application for funding within the 2027 State budget for reconstruction of the sidewalk along the west side of Wallace Road, from near the corner of Wallace Road and Route 64 to a point near the intersection of Wallace Road with Wallace Circle. The NJDOT requires municipalities to submit a resolution endorsing the application via the online system known as PMRS.

SOURCE OF FUNDING: N/A

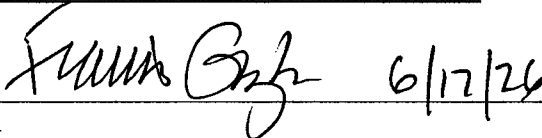
CONTRACT AMOUNT: N/A

CONTRACT LENGTH: N/A

OTHER SUPPORTING INFORMATION ATTACHED:

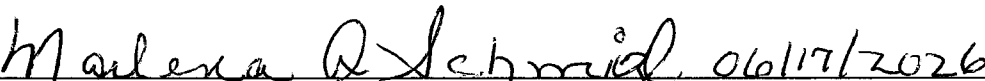
Resolution Engineering Memo Map

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW



Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By: 
Marlena Schmid, Business Administrator

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-R137

Council Action Taken:

RESOLUTION

WHEREAS, the Township of West Windsor has identified the need for reconstruction of the sidewalk along the west side of Wallace Road; and

WHEREAS, the proposed improvements will consist of reconstruction of the sidewalk on the west side of Wallace Road, including several driveway aprons and pavement markings to bring the pedestrian route up to current standards.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor formally approves the grant application for the SST-2027-Wallace Road Sidewalk Reconstruction 00042 Project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as "SST-2027-Wallace Road Sidewalk Reconstruction 00042" to the New Jersey Department of Transportation on behalf of West Windsor Township.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of West Windsor Township via the electronic PMRS system administered by the New Jersey Department of Transportation and that their electronic signatures constitute acceptance of the terms and conditions of the grant agreement and execution of the grant agreement.

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

(Clerk)
Allison D. Sheehan

(Presiding Officer)
Hemant Marathe, Mayor

RESOLUTION

WHEREAS, there is a vacancy for a Member on the Shade Tree Commission; and

WHEREAS, Lili Xia has expressed an interest in serving on the Shade Tree Commission; and

WHEREAS, it is recommended that Lili Xia be appointed to fill the unexpired term of Member which expires on January 14, 2029; and

WHEREAS, Mayor Hemant Marathe recommends this appointment and seeks the Council's consent to appoint Lili Xia to the Shade Tree Commission.

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of West Windsor hereby approves (consents to) the following Shade Tree Commission appointment:

Lili Xia	Member	Term Expires	01/14/2029
----------	--------	--------------	------------

Adopted: June 22, 2026

I hereby certify the above Resolution was adopted by the West Windsor Township Council at their meeting held on the 22nd day of June, 2026.

Allison D. Sheehan
Township Clerk
West Windsor Township

REQUEST FOR COUNCIL ACTION

Date of Request: May 27, 2026

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Introduction of Capital Improvement Ordinance Providing for Various Capital Improvements and Other Related Expenses Appropriating \$465,000.00.

SOURCE OF FUNDING:

These Projects are Fully Funded by Monies currently Held in the Open Space Tax Trust Fund Account.

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Summary

S:\AGENDA INBOX (file name) 2026 Capital Ordinance – General Capital

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder 5/27/26
Department/Division Head Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena A. Schmid 06/16/2026
Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-14

Council Action Taken:

2026-14
TOWNSHIP OF WEST WINDSOR

CAPITAL IMPROVEMENT ORDINANCE PROVIDING FOR VARIOUS CAPITAL
IMPROVEMENTS AND OTHER RELATED EXPENSES IN OR FOR THE TOWNSHIP OF WEST
WINDSOR, COUNTY OF MERCER, STATE OF NEW JERSEY APPROPRIATING THE AMOUNT OF
\$465,000.00

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR,
COUNTY OF MERCER, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. The improvements described in Section 2 of this Capital Improvement Ordinance are hereby authorized to be undertaken by the Township of West Windsor, New Jersey as General Improvements. For the improvements described in Section 2 there is hereby appropriated the sum of \$465,000.00.

SECTION 2. The description of the improvements required are as follows:

GENERAL IMPROVEMENT APPROPRIATIONS

1) Parks Open Space - Maintenance Program	\$ 140,000.00
2) Parks Open Space – Development Program	\$ 200,000.00
3) Preserve Open Space - Maintenance Program	\$ 100,000.00
4) Preserve Open Space - Development Program	\$ 25,000.00

TOTAL	\$ 465,000.00
--------------	----------------------

SECTION 3. The improvements described in Section 2 of this Capital Improvement Ordinance are financed from funds already received by the Township of West Windsor which are presently being held in the following accounts:

1) Reserve for Open Space Tax Trust Fund	\$ 140,000.00
2) Reserve for Open Space Tax Trust Fund	\$ 200,000.00
3) Reserve for Open Space Tax Trust Fund	\$ 100,000.00
4) Reserve for Open Space Tax Trust Fund	\$ 25,000.00

TOTAL	\$ 465,000.00
--------------	----------------------

SECTION 4. This Ordinance shall take effect twenty (20) days after action or inaction by the Mayor as provided by law or an override of a mayoral veto by the Council, whichever is applicable. Publication shall be in accordance to law.

INTRODUCTION: June 22, 2026
PUBLIC HEARING: July 13, 2026
ADOPTION:
MAYOR APPROVAL:
EFFECTIVE DATE:

REQUEST FOR COUNCIL ACTION

Date of Request: May 27, 2026

Initiated By: John V. Mauder Division/Department: Administration

ACTION REQUESTED/ EXECUTIVE SUMMARY:

Bond Ordinance providing for various capital improvements of the Township of West Windsor, appropriating the aggregate amount of \$12,881,234.00, authorizing the issuance of \$11,616,000.00 in bonds and notes.

SOURCE OF FUNDING:

Capital – Down Payment and Debt Authorized

CONTRACT AMOUNT:

N/A

CONTRACT LENGTH:

N/A

OTHER SUPPORTING INFORMATION ATTACHED:

Ordinance Summary

S:\AGENDA INBOX (file name) 2026 General Improvement Bond Ordinance-
Multi

COMPLETE AND READY FOR ADMINISTRATOR'S REVIEW

John V. Mauder

Department/Division Head

5/27/26

Date

APPROVED FOR AGENDA OF: June 22, 2026

By: Marlena A. Schmid 06/16/2026

Marlena A. Schmid, Business Administrator

**** PLEASE NOTE ** DEADLINE FOR SUBMISSION TO THE CLERK'S OFFICE FOR REVIEW AND APPROVAL BY THE BUSINESS ADMINISTRATOR IS 10:00 A.M. ON THE FRIDAY ONE WEEK PRECEDING THE COUNCIL MEETING.**

MEETING DATE: 6/22/26 Ordinance # _____ Resolution # 2026-15

Council Action Taken:

TOWNSHIP OF WEST WINDSOR

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$12,881,234 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$11,613,000 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST WINDSOR, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of West Windsor, in the County of Mercer, New Jersey (the "Township"), as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$12,881,234, including (i) a grant in the amount of \$487,584 expected to be received from the State of New Jersey Department of Transportation for the Village Road West (Western End) II improvements described in Section 3(D)(4) hereof (the "State Grant") and (ii) a grant in the amount of \$200,000 expected to be received from Princeton

University for the acquisition of a vehicle for the Fire Department/Emergency Medical Services described in Section 3(F)(3) hereof (the "Princeton University Grant"; and together with the State Grant, the "Grants"), and further including the aggregate sum of \$580,650 as the several down payments for the improvements or purposes required by the Local Bond Law. The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments and in anticipation of receipt of the Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$11,613,000 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
A) ADMINISTRATION			
1) <u>Acquisition of Equipment</u> Network, computer, printer and scanner replacement, including all related costs and expenditures incidental thereto.	\$151,200	\$144,000	5 years
2) <u>Municipal Facilities and Related Improvements</u> Improvements to the Municipal Administration Building, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
3) <u>Municipal Facilities and Related Improvements</u> General building improvements to the Health and Recreation Building, as well as Fire and Emergency Services Station 45, including all work and materials necessary therefor and incidental thereto.	\$283,500	\$270,000	10 years
4) <u>Municipal Facilities and Related Improvements</u> Security system upgrades for various municipal buildings, including all work and materials necessary therefor and incidental thereto.	\$10,500	\$10,000	10 years
5) <u>Municipal Facilities and Related Improvements</u> Replacement of air conditioning units and ceiling tiles in the Police/Court Building, including all work and materials necessary therefor and incidental thereto.	\$420,000	\$400,000	10 years
6) <u>Municipal Facilities and Related Improvements</u> Improvements to the Arts Council Building, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	10 years
7) <u>Municipal Facilities and Related Improvements</u> Improvements to Schenck Historical Farmstead, including all work and materials necessary therefor and incidental thereto.	\$131,250	\$125,000	15 years
8) <u>Municipal Facilities and Related Improvements</u> Princeton Junction Firehouse infrastructure improvements, including all work and materials necessary therefor and incidental thereto.	\$50,400	\$48,000	10 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
B) COMMUNITY DEVELOPMENT – CODE ENFORCEMENT <u>Acquisition of Equipment – Vehicular</u> Acquisition of a four-wheel drive vehicle, including all related costs and expenditures incidental thereto.	\$59,850	\$57,000	5 years
C) COMMUNITY DEVELOPMENT – ENGINEERING 1) <u>Bicycle and Pedestrian Improvements</u> The Bike Lane Extension Program, the Sidewalk Extension Program, Cranbury Road Sidewalk Improvements (Phase III), the Crosswalk Improvement Program, sidewalk repairs - street trees and street tree inventory, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.	\$840,000	\$800,000	10 years
2) <u>Drainage Improvements</u> Emergency road and drainage repairs, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.	\$50,400	\$48,000	20 years
3) <u>Roadway Improvements</u> The Annual Residential Road Improvement Program, the Annual Road Improvement Program – Collector Roads and *Village Road West-New Village Road-Baxter Place intersection improvements, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.	\$3,637,584 (*includes the State Grant)	\$3,000,000	10 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
4) <u>Traffic Safety Improvements – Hazard Mitigation & Other Improvements</u> Signage and striping improvements, Grover's Mill Dam inspection and repairs, Meadow Road improvements (Phase II), the Wallace Road Bus Garage Remediation Program, compost facility remediation, the Annual Flood Abatement Program, the Emerald Ash Borer Management Program - street trees, the Annual Utility Maintenance and Improvement Program and the Asset Inventory and Utility Improvement Program, including all work and materials necessary therefor and incidental thereto.	\$698,250	\$665,000	10 years
5) <u>Municipal Facilities and Related Improvements – Sewer</u> Sewer extension and pump station improvements, the Watershed Improvement Plan and storm sewer system mapping, including all work and materials necessary therefor and incidental thereto.	\$1,107,750	\$1,055,000	20 years
D) COMMUNITY DEVELOPMENT – LAND USE <u>Municipal Properties Improvements</u> The Street Tree Planting Program, including all work and materials necessary therefor and incidental thereto.	\$31,500	\$30,000	10 years
E) HEALTH, HUMAN SERVICES AND RECREATION 1) <u>Acquisition of Equipment – Vehicles</u> Acquisition of a four-wheel drive vehicle, including all related costs and expenditures incidental thereto.	\$63,000	\$60,000	5 years
2) <u>Municipal Park Improvements</u> Park improvements, all as shown on a list on file in the office of the Clerk, which list is hereby incorporated by reference, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
3) <u>Municipal Facilities and Related Improvements</u> Improvements to the Senior Center, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	10 years
F) PUBLIC SAFETY – FIRE & EMERGENCY SERVICES			
1) <u>Acquisition of Equipment</u> Replacement of automatic external defibrillators, communication equipment and radio updates, replacement of hydraulic extrication equipment and emergency operations center radio coverage, including all related costs and expenditures incidental thereto.	\$406,350	\$387,000	10 years
2) <u>Acquisition of Equipment – Non Vehicular</u> Acquisition of fire hoses, nozzles and equipment, personal protective equipment for firefighters, a mobile data terminal, automatic vehicle locators and personal protective equipment dryer for West Windsor Volunteer Fire Company, including all related costs and expenditures incidental thereto.	\$299,250	\$285,000	10 years
3) <u>Acquisition of Equipment – Vehicular</u> Replacement of Engine 45, Mule 45 and trailer, acquisition of an ambulance and Brush 43 Unit suspension improvements, including all related costs and expenditures incidental thereto.	\$1,916,750 (*includes the Princeton University Grant)	\$1,635,000	10 years
4) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the Princeton Junction Firehouse, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
5) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the Fire and Emergency Services Facility, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
G) PUBLIC SAFETY – POLICE			
1) <u>Acquisition of Equipment – Office/Computer</u> Technology and computer replacement, software replacement, the Security Systems Upgrade Project, acquisition of an Axon communication system for interview rooms, multi-task and surveillance solution upgrades and virtual environment upgrades, including all related costs and expenditures incidental thereto.	\$136,500	\$130,000	5 years
2) <u>Acquisition of Equipment – Vehicular</u> Acquisition of a four-wheel drive vehicle, a K9 vehicle, a police motorcycle and a drone replacement sport utility vehicle, including all related costs and expenditures incidental thereto.	\$540,750	\$515,000	5 years
3) <u>Acquisition of Equipment – Non Vehicular</u> Acquisition of firearms, portable radios, emergency equipment for patrol vehicles, mobile data terminals, an unmanned aircraft system program and bulletproof vests, including all related costs and expenditures incidental thereto.	\$283,500	\$270,000	10 years
4) <u>Municipal Facilities and Related Improvements</u> Improvements to the Municipal Police/Court Building, including all work and materials necessary therefor and incidental thereto.	\$31,500	\$30,000	15 years
H) PUBLIC WORKS			
1) <u>Acquisition of Equipment – Non Vehicular</u> Acquisition of medium riding mower, sewer easement machine, front deck riding mower with cab and snowplow, pump for Braemar Pump Station, infield machines, large trailer mounted brine application unit, stand-on leaf blower and stand-on snow blower with spreader, including all related costs and expenditures incidental thereto.	\$337,050	\$321,000	5 years
2) <u>Acquisition of Equipment – Vehicular</u> Acquisition of loaders, dump trucks and a mason dump truck, including all related costs and expenditures incidental thereto.	\$666,750	\$635,000	5 years

<u>Purpose</u>	<u>Appropriation and Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds or Notes</u>	<u>Period of Usefulness</u>
3) <u>Municipal Facilities and Related Improvements</u> Building and general improvements to the Municipal Public Works Complex, including all work and materials necessary therefor and incidental thereto.	\$25,200	\$24,000	15 years
4) <u>Municipal Facilities and Related Improvements – Sewer</u> Sanitary sewer system improvements and storm sewer improvements, including all work and materials necessary therefor and incidental thereto.	\$273,000	\$260,000	40 years
I) RECREATION – SWIM POOL <u>Swim Pool Complex</u> Improvements to the swim pool complex – water works and splash park, including all related costs and expenditures incidental thereto.	<u>\$278,250</u>	<u>\$265,000</u>	15 years
TOTALS:	\$12,881,234	\$11,613,000	

The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment and/or the Grants, as applicable, for each purpose.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation

notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 11.05 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$11,613,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$1,000,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby makes the following covenants and declarations with respect to obligations determined to be issued by the chief financial officer on a tax-exempt basis. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the obligations, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the obligations. The chief financial officer is hereby authorized to act on behalf of the Township to deem the obligations authorized herein as bank-qualified for the purposes of Section 265 of the Code, when appropriate.

The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 8. Any grant moneys received for the purposes or improvements described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or, if other than the Grants referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its

undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

INTRODUCTION:	June 22, 2026
PUBLIC HEARING:	July 13, 2026
ADOPTION:	
MAYOR APPROVAL:	
EFFECTIVE DATE:	